

From: [Neff, Jennifer](#)
To: [Walton, Rachel](#); [Ross, Alan](#)
Cc: [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Classics 6002 & Latin 6892
Date: Monday, May 20, 2024 10:20:00 AM
Attachments: [image001.png](#)

Good morning,

On Wednesday, May 8th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed new course proposals for Classics 6002 & Latin 6892.

The Subcommittee unanimously approved the requests with the following comments:

- Classics 6002
 - Comment: The Subcommittee views this new course as a useful addition to the graduate program and finds the syllabus to be well-structured.
 - Comment: The Subcommittee suggests that the department indicate in the syllabus where students can purchase the required texts if they will not be made available to them by the instructor. [Syllabus p. 1]
 - Comment: The Subcommittee notes that the syllabus states that students should bring their assignments to class on Monday, but it also states that assignments will be due the Friday following the class meeting. This led to the Subcommittee's question of whether assignments should be brought to class the Monday following their due date, or if a rough draft of the assignment should be brought to class the Monday before they are officially due. The Subcommittee recommends that the department lay this out more clearly to prevent confusion among students. [Syllabus p. 2]
 - Comment: The Subcommittee encourages the department to elaborate on the assessment of participation so that the expectations of students are perfectly clear. Along those lines, the Subcommittee offers the friendly advice to the department that an attendance policy is always appreciated by students. [Syllabus p. 2]
 - Comment: The Subcommittee offers the friendly reminder to the department that the university does not use the mark of D-. Therefore, the D- mark should be removed from the grade scale in the syllabus with the points adjusted accordingly. [Syllabus p. 2]
- Latin 6892
 - Comment: The Subcommittee offers their compliments to the unit for the straightforward and organized nature of this syllabus. The Subcommittee simply recommends that the department put the Academic Integrity Policy in bold in its listing under "Other Course Policies" in order to remain consistent with the syllabus formatting and to prevent the language from blending with the section on backing up work. [Syllabus p. 4]

Classics 6002 & Latin 6892 will both continue through the approval process to the Graduate School.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H2 Subcommittee; cc'd on this e-mail), or me.

Best,
Jennifer



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Pronouns: she/her/hers